

STANDARDS COMMITTEE: WORK PLAN

Date	Item	Description	Contact Officer / Member
April			
12/04/10	Chairman's Report	To receive feedback on the Chairman's meetings with the Council leadership.	Simon Edge
12/04/10	Annual Report (Draft)	To agree an Annual Report for Standards Committee to be reported to Annual Council, circulated to officers and publish on the SCC website.	Cheryl Hardman/Elaine Bayfield
12/04/10	Member/Officer Protocol	To review sections of the Member/Officer Protocol relating to Member/officer behaviour and relations (paragraphs 16 and 17), in light of other authorities' protocols, to ensure that the Protocol adequately addresses expected behaviours, and recommend any changes to Council by May 2010. (A Governance Task Group recommendation).	Ann Charlton
12/04/10	Promoting the work of Standards Committee	To consider how to promote the work of Standards Committee more widely. (A Governance Task Group recommendation).	Elaine Bayfield
12/04/10	Surrey Highways: Responses to Complaints	To receive an update following the meeting on 2 October and a subsequent letter from Mr Simon Edge to the Head of Customer Services.	Simon Pollock
12/04/10	Complaints Handling Performance – end of year	To ensure that the Council's complaints procedures are effective.	Loulla Woods/Belinda Newth
June			
14/06/10	Nomination of Chairman	To select and nominate an Independent Chairman to the next meeting of Council.	Ann Charlton
14/06/10	Recruitment Update	To provide an update on the recruitment of two Independent Representatives. To review the number and diversity of applications, the efficiency of the recruitment process and the effectiveness of the induction programme.	Elaine Bayfield
14/06/10	Complaints Handling Performance	To ensure that the Council's complaints procedures are effective.	Loulla Woods/Belinda Newth
July			
23/07/10	Complaints Handling Performance	To ensure that the Council's complaints procedures are effective.	Loulla Woods/Belinda Newth